



Sonoma County Area Agency on Aging

3725 WESTWIND BOULEVARD, SUITE 101, P.O. BOX 4059, SANTA ROSA, CA 95402

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AAA ADVISORY COUNCIL

PLANNING & FUNDING COMMITTEE MINUTES

3725 Westwind Boulevard, Suite 101, Santa Rosa (Topaz Room)

Wednesday, January 7, 1:00 p.m.

Attendees: Ruth Robeson, Robert Cortez, Judith Eisen, Sumedha Mona Khanna, Mary Kaufmann, Gail Pardini-Plass, Bob Picker, Jim Redding, Diane Spain

Staff: Lori Holaday, Tracy Repp, Allegra Wilson

Absent: Don Streeper

1. WELCOME: The meeting was opened with a welcome to all and introductions were made.
2. APPROVAL OF NOVEMBER MEETING MINUTES (Robeson): Approved as corrected.
3. OLD BUSINESS (Robeson):
 - Coastal Seniors received the pilot nutrition funding
 - The Proposal Review Committee met today about the responses to the RFP and will review and reconvene on January 21st. Some differences from years past were that Council on Aging did not apply for Legal Services and the Alzheimer's Association applied for Caregiver Support.
 - Fermin Espinoza has finalized the Consumer Satisfaction Survey which will be shared with the committee.
4. DISCUSSION AND APPROVAL OF SPECIAL NUTRITION FUNDING FROM CALIFORNIA DEPARTMENT OF AGING – (Holaday):
 - Holaday discussed the handout provided on Special Nutrition Funding and staff recommendations.
 - The committee discussed the funding allocations.
 - Eisen/Spain MSC to approve funding: motion passed.
5. RFP - Timeline, Proposals Received Overview (Repp):
 - Repp reviewed the RFP timeline and proposal review process.
 - The committee noted that AAA does not currently contract with the Alzheimer's Association, Legal Aid of Sonoma County, Stephenson, Acquisto & Coleman, or Vintage House Senior Center. AAA also has not contracted with Catholic Charities for transportation services. Repp will contact those organizations for interview with the committee.
 - There was discussion about the potential proposals and proposers.
6. AREA PLAN PROCESS (Holaday):
 - Holaday gave a preview of the Area Plan process.
 - There will be a needs assessment, which will include conducting focus groups, literature reviews, and consumer satisfaction surveys.
7. MONITORING (Repp):
 - Judy Erickson will be doing monitoring this year. Monitoring will start in February and end in April.
 - A schedule will be emailed and distributed at the Advisory Council meeting.
 - Everyone is encouraged to attend.
8. PUBLIC COMMENT (limited to 3 minutes per person): None.
9. OTHER: None.
10. ADJOURNED: 1:55pm.

11. NEXT MEETING: February 4 @ 1:00 p.m.