

Sonoma County Area Agency on Aging

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AAA ADVISORY COUNCIL
PLANNING & FUNDING COMMITTEE
3725 Westwind Boulevard, Suite 101, Santa Rosa Carnelian Room
Wednesday October 7, 2015 1:00-2:30 PM

Attendees: Judith Eisen, Sumedha Mona Khanna, MD, Margaret Loftus, Bob Picker, Jim Redding, Diane Spain

Staff: Rhiannon Coxon, Tracy Repp, Susan Sudduth

Absent: Ruth Robeson, Don Streeper

1. WELCOME & INTRODUCTIONS: The meeting was opened with a welcome to all and introductions were made.
2. APPROVAL OF SEPTEMBER MINUTES (ACTION) (Spain): Corrected minutes approved by Redding/Picker (MSC)
3. DISCUSSION OF COMMITTEE GOALS AND WORK PLAN (Spain):
 - Committee Goals for FY 15/16 were discussed and are as follows:
 - 1) Quarterly Contractor Performance
 - 2) Area Plan
 - 3) AAA Monitoring
 - 4) Request for Proposal Process
 - Work Plan Objectives for FY 2015-16 was discussed and are as follows in order of importance.
 - 1) Participate in 2012-2016 Area Plan process
 - 2) Provide guidance to staff on contractor performance
 - 3) Support staff with monitoring
 - 4) Provide guidance to staff on RFP process (to start in early 2016 for FY 2017/2018)
 - Staff asked to provide:
 - 1) Timeline for all Planning & Funding projects and activities
 - 2) Updated Work Plan
 - 3) Goals & Objectives from current Area Plan 2012-2016 to use as guide for 2016-2020 Area Plan
 - 4) Area Plan 2016-2020 Area Plan Needs Assessment Survey results
 - 5) AAA service provider monitoring tools
 - 6) Menu of Older Americans Act services to use as guide for decision on 2016/17 funding priorities
4. AAA MONITORING (Repp/Coxon):
 - Senior Advocacy Services Monitoring update provided
 - FY 15/16 monitoring visits will be scheduled soon – request all Advisory Council members to participate in visiting service providers
 - New AAA Nutritionist recruitment completed and selection made
 - CDA monitoring will occur December 7-10
5. DISCUSSION OF AREA PLAN 2016-2020 NEEDS ASSESSMENT SURVEY, ACTIVITIES AND PROCESS (Repp/Coxon): See above discussion.

6. DISCUSSION OF GOALS FOR AREA PLAN 2016-2020 (Repp/Coxon)
- Approval of Goals: no action was taken – deferred to November.

ADJOURNED at 2:20 p.m.

NEXT MEETING
November 4, 2015 @ 1:00 p.m.

Attachment: September Meeting Minutes
Goals and Objectives for Area Plan 2016-2020

Supplemental materials related to an item on this agenda are available for public inspection during normal business hours at the Adult and Aging Office, 3725 Westwind Blvd., Suite 101, Santa Rosa.