



**AAA ADVISORY COUNCIL
EXECUTIVE COMMITTEE MEETING**

Wednesday, November 2, 2016
Topaz Room
10:00 a.m. – 11:30 a.m.

MINUTES

Present: Judith Eisen, Terry Kelley, Sumedha Mona Khanna, MD, Bob Picker, Jim Redding, Ruth Robeson, Rabon Saip, Diane Spain

Absent: Diane Kaljian

Staff: Tracy Repp, Victoria Gonzalez-Allen

1. **Welcome** (Robeson) the meeting was called to order at 10:04 a.m. all were welcomed
2. **Approve October 5, 2016 Executive Committee Minutes:** (Robeson)(**ACTION**) motion to approve the October 5, meeting minutes Spain/Khanna, MSC motion carried forward.
3. **Chair Report** (Robeson)
 - Advisory Council Survey Results
 - Sent survey to 18 current and former council members; 14 responses received.
 - Survey will be sent the full Advisory Council for discussion at 11/16/16 meeting. Robeson will use designated Chair Report agenda time for discussion, no Membership Update.
 - Advisory Council Agenda Discussion
 - Discussed how to allow for more time to problem solve and share ideas. Discussion to be continued.
 - Request for committee chairs to provide more detail of activities of meetings.
 - Allow for council members to have time for non-Advisory Council announcements at the end of the meetings (personal, community or events).
 - Membership Update
 - Review AC Applications – move to December meeting
 - Four open positions
 - One Member-at-large position
 - One Supervisor Gorin appointment (District 1)
 - One Supervisor Gore appointment (District 4)
 - One Supervisor Rabbitt appointment (District 2)
4. **Staff Report:** (Kaljian/Repp)
 - RFP Timeline – Bidders' Conference on Friday, November 4, from 9 – 12:00 p.m. All committee members are encouraged to attend.
 - The RFP was released on 10/26/16, RFP are due back by November 15, 2016
 - A press release was in the Press Democrat on 10/23/2016
 - The RFP process is now done electronically through the County Purchasing Department.
 - Diabetes Prevention Program – Bay Area Initiative – a partnership is being considered. Topic to be discussed at a future meeting
 - Senior Resource Guide – The 2017 English and Spanish guides are near completion. Thank you to Brian Gillespie for connecting AAA with two Sonoma State University students who are proofing the guide.

- The Annual c4a Conference is November 15-17, 2016. Gary Fontenot, Tracy Repp and Elece Hempel will be attending the conference.
- Housing Workgroup – Jen Arent will chair the workgroup; Rhiannon Coxon will staff. Repp requesting a member from the executive committee to join the workgroup. Kelley has a housing advocate that the committee could reach out to. Repp to connect Coxon with Kelley.

5. Workgroup Reports:

- Newsletter Workgroup (Khanna) – will be meeting 11/02/2016. Content for January issue almost complete. Will be including additional information about the council and will highlight one or two members.

6. Committee Reports:

- Legislative (Picker) – The committee will be deciding priorities for the upcoming year. Has used the results of the Legislative Committee survey which indicated Elder Protection as an area of concern. Other area for discussion is involvement in the California Senior Legislature. The committee will select two items to support and will report back to the Advisory Council.
- Planning and Funding (Spain) – will be meeting on 11/2/2016. Will review staff recommendations for One-Time-Only funding and bring forward P&F recommendation to the 11/16/16 Advisory Council Meeting. Repp provided an update on the RFP process. The committee will form proposal review committee, and volunteers for monitoring.
- Transportation and Mobility (Kelley) – Awaiting Caltrans approval of contracts submitted for 5310 grant funds. Sebastopol Area Senior Center is in process of implementing travel vouchers with lack of cab service in the West County Area being a barrier. Met with LYFT, to implement LYFT service as part of travel voucher program using their Concierge software which can schedule and pay for rides without needing a smart phone. There may be opportunity for same day service.

7. Review November 16, 2016 Draft Advisory Council Agenda: (Repp)

- The agenda was approved with changes:
 - Discussion of survey results will be during Chair Report, no discussion of membership update in November.
 - Advisory Council Meeting will end at 2:45PM to allow time for Assemblymember Levine to hold open discussion in town hall meeting format. Picker and Coxon will prepare information for the Assemblymember to educate of AAA structure and activities will and have questions available to facilitate conversation. Picker will facilitate this portion of the meeting.

8. Adjourn – the meeting was adjourned at 11:25 a.m.

Next Meeting: Wednesday, December 7, 2016

Supplemental materials related to an item on this agenda are available for public inspection during normal business hours at the Adult and Aging Office, 3725 Westwind Blvd., Suite 101, Santa Rosa.