

# Sonoma County Area Agency on Aging

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## AAA ADVISORY COUNCIL PLANNING & FUNDING COMMITTEE MINUTES 3725 Westwind Boulevard, Suite 101, Santa Rosa Carnelian Room Wednesday, January 6, 2016, 1:00 – 2:30 P.M.

**Attendees:** Judith Eisen, Sumedha Mona Khanna, M.D., Margaret Loftus, Jim Redding, Ruth Robeson, Bob Picker

**Absent:** Rabon Saip, Diane Spain, Don Streeper

**Staff:** Renee Alger, Selena La Rue, Tracy Repp

1. WELCOME & INTRODUCTIONS: The meeting was opened with a welcome to all and introductions were made.
2. APPROVAL OF DECEMBER MINUTES (Robeson): Picker/Loftus MSC
3. APPROVAL OF OBJECTIVES FOR AREA PLAN 2016-2020 (Repp):
  - Reviewed Revised Objectives – Add narrative to Objective 3.5 to define c4a Vision 2025.
  - Khanna recommends making sub-headings for Goal 3 consistent – Staff to make the requested modifications.
  - ACTION: Approval of adoption Staff Recommendations as amended. Redding/Eisen MSC.
4. REVIEW MONITORING TOOLS:
  - Staff advised that sections with Older American Act citations need to remain in tool.
  - Staff removed redundant questions and reworded others for clarity.
  - Committee would like to meet with Staff to revise tool for FY 16-17; would like to pare questions asked to most essential.
  - Committee recommended removing questions 4 & 5 and possibly 12; condense 12-14 into one question. Staff will modify for FY 15-16 monitoring.
5. SIGN UP FOR SERVICE PROVIDER MONITORING (ROBESON):
  - Monitoring will occur from February through April 2016. Monitoring nutrition programs and new service provider programs in FY15/16 which include COA (nutrition), Coastal Seniors (nutrition) PPSC (nutrition and transportation), Alzheimer's Association (new caregiver provider), Legal Aid (new legal services provider), Vintage House (new transportation provider), Catholic Charities (new transportation provider).

- Nutrition monitored every year, other programs monitored every other year, unless there is a new service provider.
  - Robeson discussed importance of Advisory Council participation with service provider monitoring, they do a lot of preparation and want to share their program with the AC as their funder. Participation will be discussed at Advisory Council meeting on 1/20/16 and sign-up sheet will be passed out.
  - Eisen and Khanna volunteered to attend Coastal Seniors monitoring.
6. AREA PLAN 2016-2020 UPDATE (REPP):
- Draft is very close to being complete and will be sent to committee for review prior to 2/3/16 meeting.
  - Plan is due to CDA May 1<sup>st</sup>.
  - Final Plan document will be presented at Advisory Council meeting on 4/20/16 which will be a Public Hearing.
  - Final Plan will go to the Board of Supervisors in May 2016, and will be submitted to CDA by early May (probably not make the May 1<sup>st</sup> deadline)
  - Theme is “The Art of Aging”. Chapter titles will be art-themed. Looking to use one of AC member Eisen’s paintings as the cover art.
7. INTRODUCTION OF RFP FOR 2017-2021 (REPP):
- Staff introduced that 2017-21 is a new 4 year cycle and committee can decide which programs to fund and by how much.
  - RFP tentative release date is October 2016.
  - Committee will be working on refining and simplifying the RFP document during the next meetings through June per feedback from FY 2015-17 RFP cycle.
  - The CDA Data Dictionary was passed out, which shows a menu of programs by OAA categorical titles that can be funded. Title IIIB-Supportive Services has the most program options. Pointed out that there is one pot of III-B funding to allocate, so if committee decides to allocate funding differently, other existing IIIB services funding would be affected.
  - Committee asked staff to create a chart of all existing providers, what their current allocations are, and what the allocation total for each title has been, to better inform their decision. Staff will prepare for February meeting.
  - Redding advised there is a Fact Sheet that shows much of this information. Staff will send FY 15/16 to all AC members.
  - Robeson would like to see the Linkages back on the agenda to discuss level of funding in next 4 year cycle and design of program.
8. ADJOURN: Adjourned at 2:35PM

*NEXT MEETING  
February 3, 2016 @ 1:00 P.M.*