

Sonoma County Area Agency on Aging
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AAA ADVISORY COUNCIL
DRAFT PLANNING & FUNDING COMMITTEE MINUTES
3725 Westwind Boulevard, Suite 101, Santa Rosa - Carnelian Room
Wednesday March 2, 2016 1:00 – 2:30 pm

Attendees: Ruth Robeson, Rabon Saip, Diane Spain, Bob Picker, Margaret Loftus, Jim Redding, Sumedha Mona Khanna, Judith Eisen

Absent:

Staff: Rhiannon Coxon, Victoria Gonzalez-Allen

WELCOME (Spain): all members welcomed, meeting called to order 1:04pm

APPROVAL OF FEBRUARY MINUTES (ACTION) (Spain): Robeson/Picker MSC

PROJECT UPDATES: (Coxon)

- Area Plan 2016-2020
 - Working on final touches.
 - PREE analyst working on data images.
 - Timeline: Public Hearing at Advisory Council Meeting on 4/20/16, to the Board of Supervisors (BoS) on 5/24/16, submitted to California Department of Aging (CDA) after BoS approval.
 - Great feedback from the committee, committee members thanked. (Spain/Coxon)
 - Eisen would like to see cover mock-up, available next Planning & Funding on 4/6/16.
- Service Provider Monitoring
 - Loftus went with AC member Lea Black and AAA Staff Judy Erickson to Rohnert Park Senior Center to monitor Council on Aging senior nutrition services. Discussed how home delivered meals are monitored/peoples intake. Overall there is a lot of work put in to preparation of meals. (Coxon) Full advisory council will get report on monitoring
 - Coxon – Erickson will reach out to you for monitoring information prior to your visit.

REVIEW 2ND QUARTER PERFORMANCE DATA (Coxon)

- Coxon will follow-up with service providers to review their performance.
- Mobility Management hours are outliers due to inconsistencies among providers on how to track this service. AAA has provided training to services providers.
- Redding pointed out some errors in spreadsheet; Coxon to make corrections.
- Discussion on service providers with low service unit completion and how to remedy. Coxon to communicate with service provider agencies individually and report back to committee.
- Eisen asked to see all provider's funding designation on Quarterly Performance Report. Coxon advised not for this report, refer to Fact Sheet for this level of information.

RFP FOR 2017-2021 (Coxon)

- Discussed Funding Priorities document and staff recommendations

- Title III-D Funding – Health Promotion and Disease Prevention Funding

As of July 1, 2016 Title IIID Health Promotion/Disease Prevention funding can only be used to fund evidence-based programs – Santa Rosa Memorial Hospital (SRMH) medication management program is not evidence based and unable at this time to adopt an evidence based program.

AAA staff recommends the Planning & Funding Committee’s approval to allow \$18,000 for FY 2016/17 previously allocated to SRMH to be allocated to the A Matter of Balance (MoB) program currently administered by the AAA as a direct service.

 - Increased funding will provide more training of Master Trainers, volunteer coaches, and increase number of classes.
 - Beverly Winsor has resigned as MoB Program Coordinator; her last day is April 11, 2016. AAA staff in the process of hiring and training her replacement.
 - Currently developing relationships with clinics/health centers for physicians to participate as medical professional at a MOB class and refer patients to classes located at the health center location.
 - Working to expand MoB in The Sea Ranch by scheduling “train the trainer” session in the area.
 - Loftus requested to train someone at all Senior Center to have on site MoB person; Coxon responded that we are regularly at Senior Centers.
 - Spain asked for list of other IIID programs that can be included in the RFP. Coxon will email list of other IIID programs to the committee.
 - Robeson stated Campbell was leader for Fall Prevention Week – she has resigned, requested for MoB take over Fall Prevention Week duties.
- Eisen wanted clarification of how much of \$18,000 SRMH goes to MoB; Coxon advised entire amount as funding is for FY 2016/17 only, the second year of current RFP cycle. Next RFP for 2017-2021 to be release in October to allow all agencies to submit proposal.
- Draft Priorities/Policies Documents
 - Committee asked to review and submit changes by 3/11.
 - Current draft is the same policies approved last RFP cycle.
 - Committee discussed potential changes and edits. Coxon to make edits and then email documents to committee members.
 - Spain requested MoB moved from priority from 4 to 2.
 - Vote on approving Funding Priorities/Policies at 4/6/16 meeting.
- Discussion on funding for Linkages
 - Committee would like a breakdown of budget, have Kaljian explain again, before committee moves further with decisions.
 - Spain would like letter of intent – how many people served, have Linkages on monitoring schedule.
- Committee would like more information on ADRC (Aging and Disability Resource Center). Robeson advised description is found in minutes.

Review RFP Funding Policies – Changes to be sent to Coxon by 3/11/16.

Public Comments: Article in Money Magazine – Crista Chelemedos, Exec Director of Senior Advocacy Services quoted in “4 Ways to Protect Your Parents from Financial Abuse.”

Meeting Adjourned: 2:39

NEXT MEETING April 6, 2016 @ 1:00 pm