



Human Services Department
COUNTY OF SONOMA

SONOMA COUNTY AREA AGENCY ON AGING

3725 Westwind Blvd., Ste. 101
Santa Rosa, CA 95403



Karen Fies
Department Director

Diane Kaljian
Assistant Department Director
Interim Director, Adult & Aging Division



AAA ADVISORY COUNCIL
EXECUTIVE COMMITTEE MEETING

Wednesday, November 1, 2017
Topaz Room
10:00 a.m. – 11:30 a.m.

MINUTES

Present: Lea Black, Terry Kelley, Diane Spain
Absent: Judith Eisen, Jim Redding, Ruth Robeson
Staff: Ana Bagtas, Tracy Repp
Minutes: Victoria González-Allen

1. **WELCOME** (Black for Eisen) – meeting called to order at 10:03 a.m. all welcomed. Quorum not present meeting continued.

2. **APPROVAL OF OCTOBER EXECUTIVE COMMITTEE MINUTES:** (Black for Eisen) (**ACTION**) minutes not approved, quorum not present.

3. **CHAIR REPORT** (Repp/Group Discussion)

- Discussion of volunteer needs for agencies/service providers who were affected by the fires. Create a “volunteers needed” list and have available at Advisory Council meeting. Discussion of how to activate volunteer driver program during emergencies, topic to be discussed at Transportation meeting on November 9, 2017. Sonoma County Gazette October 23, 2017 article on *Listening Circle – Healing Our Community* group web link: <http://www.sonomacountygazette.com/sonoma-county-news/listening-circles-healing-our-community>
- Advisory Council At-Large Vacancy – Application Review
 - Review of applications, group discussion of age mix; the committee will continue the review process in January.

4. **STAFF REPORT** (Bagtas/Repp)

- Adult & Aging work during fire: highlights, Adult Protective Services (APS) assigned to shelters to assess clients and provide resources, current population in shelters are chronically homeless people. Daily presence at Veterans Mobile Center (VMC) at Veterans Memorial Building. In-Home Supportive Services (IHSS) worked with Program Resource Evaluation & Engagement (PREE) did GIS mapping, matching fire areas identified with clients. Approximately 200 clients were identified, and contact made with the most critical to ensure safety and provide resources. Area Agency on Aging (AAA) staff volunteered at shelters, helped staff Emergency Operations Center (EOC), and made contact with providers to see where help was needed.
- Connection of senior population is needed with Upstream Investments.
- SB1200-Aging & Disability Resource Connection (ADRC) establishes a single point of entry, one number, no wrong door; passed in California. Area Agencies on Aging (AAA) can now establish ADRCs, get state certification. Some specific components: Information & Assistance (I&A) system, counseling, short term case management, transition program. Some framework has already been completed by Section Manager Fontenot around establishing an ADRC.

- Senior Resource guide for 2018 is in final stages of design. AAA has partnered with the Press Democrat for production and distribution. Senior Resource Guide will have a comprehensive website; clients will be directed to use the electronic version.
- Group discussed an emergency contact tool such as Vial of Life, includes a sticker instructing to “see inside the refrigerator” for necessary medical/contact information. Other sources discussed; a thumb drive or setting up clients with iCloud.

5. COMMITTEE REPORTS:

- Legislative (Robeson) – Topic selected and will work on during the year for legislative support and advocacy. Robeson will be representative at California Senior Legislature (CSL), need a second person for CSL. Legislative aides reported they will have a list of bills that are going to be passed on to the governor by the next meeting, 11/8/2017.
- Planning & Funding (Spain – Pro Tem) – Judy Erickson (AAA Extra-Help Analyst), Susan MacDonald (AAA Nutritionist) will be at Planning & Funding meeting on 11/1/2017 to discuss monitoring. One-time-Only will be discussed at meeting of 11/1/17.
- Transportation & Mobility (Kelley – Pro Tem) – Transportation grant programs are up and running. On-going discussion will be how to coordinate the volunteer driver programs, especially in light of October fires. Kelley will be reaching out to each programs executive director.

6. WORKGROUP REPORTS:

- Newsletter (Kelley) – Next issue will go out in December. The newsletter will be printed in-house 8.5 x 11 and will be available electronically. The newsletter will feature survival stories and how to plan for future disasters.
- Housing (Repp) – no meeting in October, smaller version of group will be meeting the week of 11/6/2017 and will reset priorities based on current disaster.

7. REVIEW OF NOVEMBER 15, 2017 DRAFT ADVISORY COUNCIL AGENDA (Repp)

- Review of proposed agenda, include time for feedback from Advisory Council members regarding the fires.

8. ADJOURN (Black for Eisen): meeting adjourned at 11:33 a.m.

Next meeting: **Wednesday, January 3, 2018**