



SONOMA COUNTY  
AREA  
AGENCY ON  
AGING



# Human Services Department

COUNTY OF SONOMA

SONOMA COUNTY AREA AGENCY ON AGING

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## AAA ADVISORY COUNCIL PLANNING & FUNDING COMMITTEE MEETING

Wednesday, March 7, 2018  
Carnelian Room  
1:00 p.m. – 2:30 p.m.

### MINUTES

**Present:** Lea Black, Jenny Helman, Susan Kornblatt Idell, Bob Picker, Jim Redding

**Absent:** Judith Eisen, Diane Spain

**Staff:** Tracy Repp, Rhiannon Coxon, Stephanie McCord

**Minutes:** Victoria González-Allen

**1. WELCOME AND INTRODUCTIONS** (Helman) – meeting called to order at 1:02 p.m. all welcomed and introductions made.

**2. APPROVAL OF FEBRUARY MINUTES (Action)** (Helman) – Motion to approve the February 7, 2018 Planning & Funding committee meeting minutes with changes. Kornblatt Idell/Black (MSC) to approve minutes with changes; motion approved unanimously. AYES - 5, NOES - 0, no abstentions.

- Change to item #4 AREA PLAN UPDATE FOR FY 18/19 first bullet last sentence to read: Discussed moving proposed Goal 3.14 regarding LGBT Coalition to Goal 1.

**3. REVIEW OF AREA PLAN UPDATE FOR FY 18/19** (Helman/Repp)

- Review of California Department of Aging (CDA) Area Plan Update guidelines and requirements for submission of Area Plan Update:
  - Public Hearing scheduled for April 18, 2018 at Advisory Council meeting.
  - Approval by Sonoma County Board of Supervisors (BoS) at May 8, 2018 Board Meeting.
  - Due to CDA May 1, 2018 (will be sent after BoS approval on 5/8/18).
- Section 9: Goals and Objectives:
  - Goal #1- LGBT Coalition added as a new item.
  - Goal #2 – (New) 2.12 Partner & Collaboration with local agencies in implementation of a “Getting to Know Your Neighbor Campaign”; 2.13 Expand stress reduction program for family caregiver partnering with Redwood Caregiver Resource Center.
  - Goal #3 - AAA Council Members and AAA staff provide older adult perspective in responses and activities to 2017 October wildfires (i.e. housing shortage, rebuild, and county disaster preparedness) and participate in initiatives and workgroups; 3.12 – Update Group Discussion Workgroup as a goal ending 6/30; 3.15 (new) Create a AAA Housing Standing Committee.
  - Goal #4 – removed existing goal 4.6 regarding Year of the Senior Event that didn’t happen. New goal 4.6 added - Partner with Aging Together/Age Friendly Initiatives to promote “Age-Friendly Hiring”.
- Review of Remainder of Area Plan Update:

- Section 7: Public Hearings: Will be updated after 4/18/18 Public Hearing.
- Section 13: Priority Services: Introduced Adequate Proportions – will discuss further at April 4, 2018 Planning & Funding Committee Meeting.

#### **4. FY 17/18 MONITORING UPDATE (Repp)**

- Completed nutrition monitoring for Council on Aging. Visited congregate site at Silvercrest and reviewed preliminary observations. Repp will provide monitoring report as soon as possible. AAA Nutritionist reviews the regulatory requirements regarding food handling and safety, menu approvals (due month prior to food service), and other kitchen requirements. AAA Advisory Council reviews program requirements.
- Brainstormed ideas for providing more resources to all nutrition providers as funding received from the county may not be allocated in FY 18/19.

#### **5. SENIOR RESOURCE GUIDE INCLUSION POLICY (Repp)**

*Kornblatt Idell left the meeting 2:00pm*

- Inclusion Policy Form: Home Health Care, In Home Assistance and Home Care Registry Agency
  - Helman suggested guide include for-profit agencies after vetting.
  - Group discussion resulted in requesting more information before decision.
  - Repp to collect more inclusion policies from other agencies. Staff to bring recommendations to future meeting.

#### **6. WRAP-UP/NEXT STEPS (Helman)**

- Finalize Area Plan Update at April 4, 2018 Planning & Funding Meeting.

#### **7. ADJOURN (Helman) motion to adjourn the meeting. Redding/Picker (MSC) meeting adjourned at 2:28 p.m.**

**NEXT MEETING:** April 4, 2018 @ 1:00 pm