



Human Services Department

COUNTY OF SONOMA

SONOMA COUNTY AREA AGENCY ON AGING

3725 Westwind Blvd., Ste. 101
Santa Rosa, CA 95403



AAA ADVISORY COUNCIL PLANNING & FUNDING COMMITTEE MEETING

Karen Fies
Department Director

Diane Kaljian
Assistant Department Director
Interim Director, Adult & Aging Division

Wednesday, January 3, 2018
Carnelian Room
1:00 p.m. – 2:30 p.m.

MINUTES

Present: Diane Spain, Lea Black, Judith Eisen, Bob Picker, Jim Redding

Absent: Jenny Helman, Susan Kornblatt Idell

Staff: Tracy Repp, Rhiannon Coxon, Judy Erickson, Nancy Martin, Stephanie McCord

Minutes: Victoria González-Allen

1. **WELCOME AND INTRODUCTIONS** (Spain) – meeting called to order at 1:00 p.m. all welcomed and introductions were made.
2. **APPROVAL OF NOVEMBER MINUTES (Action)** (Spain) Motion to approve the November 1, 2017, Planning & Funding Committee minutes. Picker/Spain (MSC) to approve minutes as submitted; motion approved by majority. AYES – 3, NOES – 0, Abstentions from Judith Eisen and Jim Redding.
3. **SENIOR RESOURCE GUIDE (SRG)** – Print and Website
 - English version has been printed and will be delivered on 1-6-18; Spanish version will be delivered in February. The SRG is a two year publication (previously printed annually). Will be creating a distribution plan that may include cards to publicize the on-line website (the most up-to-date location for resources) for inserts in Press Democrat. Group discussion on distribution options. Website will be launched by the end of February.
4. **AREA PLAN UPDATE FY 18/19** (Spain/Repp)

The California Department of Aging (CDA) requires Area Plan to be updated annually and submitted by May 1 each year.

 - Timeline:
 - 1/3/18 and 2/7/18 P&F Meetings
P&F Committee review Goals & Objectives section, provide new objectives for FY 18/19.
 - 3/7/18 P&F Meeting
Finalize Area Plan Update
 - 3/21/18 Public Hearing at Advisory Council Meeting
P&F to present Area Plan Update to the Advisory Council.
 - Goals & Objectives Additions Discussed:
 - Getting to Know Your Neighbor campaign to goal 2.12 partner/collaborate with other agencies.
 - Emergency Services for Seniors – P&F members to research and discuss next meeting.
 - Additional goals/suggestions emailed to Coxon or Repp by February 7, 2018.

- Binders:
P&F members will be provided a resource binder at 2/7/18 meeting to be kept at Area Agency & Aging. Binder will include Area Plan Update for reference.

5. AB 959 – LGBT DISPARITIES REDUCTION ACT (Repp)

- Discussed AB 959 as it affects AAA Service Provider intake forms. Beginning 7/1/18, the Assembly Bill requires service providers to collect voluntary information regarding Sexual Orientation and Gender Identity (SOGI) by questions asked during intake. Group discussion regarding questions. Area Agency on Aging (AAA) will be scheduling a service provider training to understand the importance of collecting the data as well as how to appropriately ask these potentially sensitive questions.

6. PROGRAM MONITORING PROCESS (Spain/Erickson)

- First monitoring scheduled for February 5, 2018. Monitoring tools reviewed; changes and updates made by Diane Spain, Susan Kornblatt Idell and Judy Erickson. Added to the tool were links to regulation citations. Erickson advised the schedule is not full, opportunity to sign-up. A reminder will be sent to committee members and newer committee members will be encouraged to attend. Eisen will announce at 1/17/18 Advisory Council meeting. Secretary to email monitoring schedule in advance of Advisory Council meeting.

7. WRAP UP / NEXT STEPS (Spain)

- Repp advised that Coastal Seniors executive director Micheline Kirby is resigning but will remain in the Mendonoma area. Charles Linder Council on Aging (COA) Chef resigned from his position and Chef Joseph Keller is the new contact. Vintage House has hired Priscilla Essert as the new Executive Director. Laura Pedicini has resigned from Legal Aid of Sonoma County; new person Jennifer Hainstock.

8. ADJOURN (Spain) - meeting ended at 2:15pm

Next Meeting: February 7, 2018