



# Human Services Department COUNTY OF SONOMA

SONOMA COUNTY AREA AGENCY ON AGING

3725 Westwind Blvd., Ste. 101  
Santa Rosa, CA 95403



Karen Fies  
Department Director

Diane Kaljian  
Assistant Department Director  
Interim Director, Adult & Aging Division

## AAA ADVISORY COUNCIL PLANNING & FUNDING COMMITTEE MEETING

Wednesday, February 7, 2018  
Carnelian Room  
1:00 p.m. – 2:30 p.m.

### MINUTES

**Present:** Lea Black, Judith Eisen, Susan Kornblatt Idell, Robert Picker, Jim Redding, Ruth Robeson

**Absent:** Jenny Helman, Diane Spain

**Staff:** Tracy Repp, Rhiannon Coxon, Nancy Martin, Stephanie McCord

**Minutes:** Victoria González-Allen

1. **WELCOME AND INTRODUCTIONS** (Black for Spain) – meeting called to order at 1:00 pm all welcomed.
  - Spain has taken a leave of absence.
2. **APPROVAL OF JANUARY MINUTES (Action)** (Black) – Motion to approve the January 3, 2018 Planning & Funding committee meeting minutes. Eisen/Picker (MSC) to approve as presented; motion approved unanimously. AYES-6, NOES-0. No abstentions.
3. **PLANNING AND FUNDING COMMITTEE RESOURCE BINDERS** (Repp)
  - Binders are intended to be kept at AAA. Resources can be added. Repp provided detail of each tabbed category. Binders can be made available to other council members.
  - Senior Resource Guide Inclusion Policy - AAA staff to ask other AAAs to provide inclusion policy. Kornblatt Idell inquired if county council needs to be included. Repp advised no, but will make an inquiry.
4. **AREA PLAN UPDATE FOR FY 18/19** (Repp)
  - Goals & Objectives – Review Status and Create New Additions for FY 18/19. Finalize at the March 7, 2018 meeting. Process is to provide Planning & Funding update to Advisory Council for approval then be approved by the Board of Supervisors in May.
    - Goal 1: Kornblatt Idell asked how the goals are measured and advised when developing new goals/objectives ensure they are measurable. Discussed moving proposed Goal 3.14 regarding LGBT Coalition to Goal 1.
    - Caregiver Resource Center Goal 2.10 completed and add IIIB RCRC.
5. **REVIEW 2<sup>ND</sup> QUARTER SERVICE PROVIDER PERFORMANCE AND MONITORING** (Rhiannon)
  - Monitoring began with Council on Aging on Monday, February 5, 2018. Don Streeper and Alain Serkissian attended monitoring.
  - Coxon provided a review of 2<sup>nd</sup> quarter performance measures. Some providers not at 50% of contracted service units and were contacted to explain reason. Some were impacted by fires so performance was down, others were behind in entering Q2 data.

- Repp discussed advocating for senior services with their district supervisor as funding for nutrition and legal services provided by the County General Fund are slated to not continue in fiscal year 18/19. Funding amounts are listed on the 2<sup>nd</sup> Quarter Performance Report and can be used when discussing impact with supervisor.

#### **6. WRAP UP/NEXT STEPS (All)**

- Robeson – Inquired when contract renewals will begin; Repp advised the process has started. FY 17/18 is year 1 of the 4 year Request for Proposal cycle. Contracts are renewed annually.
- Robeson – Expressed concern Council on Aging's staffing shortage as announced by Marianne McBride at the 1/17/18 AAA Advisory Council Meeting.

#### **7. ADJOURN (Black) – meeting adjourned 2:29 p.m.**

**NEXT MEETING:** March 7, 2018 @ 1:00 pm